

AGENDA
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
550 Olive Street, Santa Barbara, CA 93101
Tuesday, August 3, 2004
8:30 a.m.

1. **Call to Order**
2. **Roll Call of the Board of Directors**
Chair John Britton; Vice Chair Olivia Rodriguez; Secretary Brian Fahnestock; and Directors: David Davis and Lee Moldaver
3. **Report Regarding Posting of Agenda**
4. **Approval of Prior Minutes (action may be taken)**
The Board will be asked to waive the reading of and approve the minutes for the meeting of July 6, 2004.
5. **Cash Report (action may be taken-attachment)**
The Board will be asked to approve the cash report from June 29 through July 12, 2004
6. **Public Comment**
Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.
7. **California Air Resources Board update**
Steve Hahn will update Board members on significant changes to CARB rules.
8. **General Manager's Report (attachment)**
 - a. Update on Marketing plan for fall service changes and Valley Express
 - b. Update on City/MTD transit discussions (including TCC)
 - c. Update re South Coast Transit Priorities/CMAQ grant
 - c. Terminal 2
 - d. Fiesta Service
 - e. Miscellaneous updates
9. **Other Business and Committee Reports**
Board will discuss other business and present committee reports
10. **Closed Session**
 - a) The board will meet in closed session pursuant to Government Code §54956.9 to discuss potential litigation involving Gilbert Lopez and,
 - b) The board will meet in closed session pursuant to Government Code §54957.6 to discuss labor negotiations with labor negotiators Sherrie Fisher and Jerry Estrada, and
 - c) The board will meet in closed session pursuant to Government Code §54956.8, to conference with real property negotiators regarding the MTD Calle Real Property, APN's Book 59, Page 14, Parcels 4, 5 & 6, and Book 67, Page 23, Parcel 6, concerning price and terms of payment; agency negotiators Doug Large and Bob Andrews; other negotiation parties: Housing Authority of County of Santa Barbara, Martin Farrell Homes, and Investec Capital, Inc.
11. **Adjournment**

SPEAKERS: Any person wishing to speak to an item on the Agenda should complete and deliver to the Board Clerk a "Request to Speak" form **before the meeting is convened**. The Chair may limit the time allowed to speak.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of August 3, 2004
For the Period July 13, 2004 through July 26, 2004

MONEY MARKET

Beginning Balance July 13, 2004 **\$2,462,680.61**

Accounts Receivable	2,235,915.36	
SB-325 (LTF)	400,671.27	
Passenger Fares	157,291.26	
SBCC Fares	29,249.00	
Advertising & Prepaid	1,500.00	
Miscellaneous	421.67	
Total Deposits		2,825,048.56

ACH Pensions Transfer	(24,019.15)	
ACH Tax Deposit	(82,442.86)	
Payroll Transfer	(198,994.95)	
Operations Transfer	(2,417,217.35)	
Total Disbursements		(2,722,674.31)

Ending Balance	\$2,565,054.86
Total Cash and Investments as of July 26, 2004:	\$2,565,054.86

COMPOSITION OF CASH BALANCE

Working Capital	1,396,841.29	
WC / Liability Reserves	1,168,213.57	
Total Cash Balance		\$2,565,054.86

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check	Date	Company	Description	Amount	Voids
78818	7/16/2004	A.G.S. REBUILDERS, INC.	SERVICE VEHICLE PARTS/BUS PARTS	174.22	
78819	7/16/2004	ARCHBALD & SPRAY	LEGAL COUNSEL	4,828.75	
78820	7/16/2004	APTA - MEETINGS DEPARTMENT	ANNUAL MEMBERSHIP DUES	14,321.00	
78821	7/16/2004	BAUTISTA, JOSE	AD MOUNTING/DISMOUNTING	583.00	
78822	7/16/2004	BAUTISTA, DIANA	REIMBURSEMENT	20.00	
78823	7/16/2004	BAY ALARM COMPANY	CONTRACT MAINT	159.00	
78824	7/16/2004	BLACK GOLD INDUSTRIES	OIL/ATF RECYCLING	136.00	
78825	7/16/2004	BOURBEAU, JILL	REIMBURSEMENT	55.00	
78826	7/16/2004	BRITTON, JOHN	DIRECTOR FEES	180.00	
78827	7/16/2004	BFI (BROWNING-FERRIS IND)	WASTE DISPOSAL	33.00	
78828	7/16/2004	CAR PARTS OF SANTA BARBARA	SV/BUS PARTS & SHOP SUPPLIES	169.95	
78829	7/16/2004	CENTRAL COAST CIRCULATION	BUS BOOK DISTRIBUTION	383.25	
78830	7/16/2004	COAST MACHINE & SUPPLY, INC.	BUS PARTS	520.80	
78831	7/16/2004	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	190.46	
78832	7/16/2004	COTTAGE HEALTH SYSTEMS OF SB	EMPLOYEE ASSISTANCE PROGRAM	825.00	
78833	7/16/2004	COX COMMUNICATIONS	INTERNET & CABLE TV	274.70	
78834	7/16/2004	CUMMINS CAL PACIFIC LLC	ENGINE DIAGNOSTIC SOFTWARE	838.32	
78835	7/16/2004	COVERALL OF MID-STATE CALIF.	JANITORIAL SUPPLIES/SERVICE	2,211.38	
78836	7/16/2004	CITY OF SB - CITY TV	VIDEO TAPE BOARD MEETINGS	438.50	
78837	7/16/2004	DEPARTMENT OF CHILD SUPPORT	PR RELATED	599.54	
78838	7/16/2004	DAVIS, BOB	VENDOR BUS REPAIR	1,858.26	
78839	7/16/2004	BP DAVIS MANAGEMENT	CONTRACT LABOR	3,100.00	
78840	7/16/2004	DAVIS JR., DAVID D.	DIRECTOR FEES	120.00	
78841	7/16/2004	DEAILE, MARY	PR RELATED	106.15	
78842	7/16/2004	DISTRICT ATTORNEY-S.B.	PR RELATED	712.15	
78843	7/16/2004	DOCUPRODUCTS CORPORATION	COPIER SUPPLIES	105.60	
78844	7/16/2004	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	350.00	
78845	7/16/2004	DHL EXPRESS (USA) INC.	FREIGHT CHARGES	24.68	
78846	7/16/2004	EASY LIFT TRANSPORTATION, INC.	ADA SUBSIDY	28,893.58	
78847	7/16/2004	EBUS, INC.	BUS PARTS	690.09	
78848	7/16/2004	FISHER, SHERRIE	REIMBURSEMENT	229.00	
78849	7/16/2004	FAHNESTOCK, BRIAN	DIRECTOR FEES	180.00	
78850	7/16/2004	GFI GENFARE, INC.	FAREBOX REPAIRS & PARTS	5,183.14	
78851	7/16/2004	GIBBS INTERNATIONAL TRUCKS	BUS PARTS	149.94	
78852	7/16/2004	GILLIG CORPORATION	BUS PARTS	3,736.18	
78853	7/16/2004	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	5,140.96	
78854	7/16/2004	HASCH, LIZ	REIMBURSEMENT	41.02	

Check	Date	Company	Description	Amount	Voids
78855	7/16/2004	HAHN, STEPHEN	REIMBURSEMENT	655.39	
78856	7/16/2004	HOLLEY ENTERPRISES	SHOP EQUIPMENT & SUPPLIES	1,171.29	
78857	7/16/2004	HOME IMPROVEMENT CTR.	SHOP SUPPLIES	31.23	
78858	7/16/2004	INTERCON TECHNOLOGIES	DBA EV/CHARGER REPAIRS	210.00	
78859	7/16/2004	INTERLAND, INC.	WEBSITE HOST	50.00	
78860	7/16/2004	UNITED STATES TREASURY	PR RELATED	175.00	
78861	7/16/2004	JRN BENEFITS	PENSION ADMINISTRATION	474.00	
78862	7/16/2004	SHERIFF CIVIL BUREAU	PR RELATED	406.51	
78863	7/16/2004	KINKO'S INC.	PRESENTATION BOARDS	267.22	
78864	7/16/2004	KSBY-TV	MEDIA AD	862.00	
78865	7/16/2004	LA CUMBRE FEED	SOFT WATER SYSTEM SUPPLIES	21.28	
78866	7/16/2004	MAMAHUA, ANGELA C	REIMBURSEMENT	786.70	
78867	7/16/2004	McCARRON INDUSTRIES	BUS PARTS	336.20	
78868	7/16/2004	MC CORMIX CORP. (OIL)	LUBRICANTS	1,974.17	
78869	7/16/2004	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,880.46	
78870	7/16/2004	MIKE CUEVAS GARDENING	LANDSCAPE MAINTENANCE SERVICE	365.95	
78871	7/16/2004	MGB INDUSTRIAL SUPPLY	SHOP/B&G SUPPLIES	94.85	
78872	7/16/2004	MISSION LINEN UNIFORM SERVICE	UNIFORM & LINEN SERVICE	2,226.62	
78873	7/16/2004	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	44.60	
78874	7/16/2004	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,235.95	
78875	7/16/2004	MOLDAVER, LEE	DIRECTOR FEES	120.00	
78876	7/16/2004	MUNICIPAL MAINTENANCE	B&G REPAIRS & SUPPLIES	631.00	
78877	7/16/2004	NATIONAL INTERSTATE INS. CO.	LIABILITY INSURANCE	4,154.73	
78878	7/16/2004	NEXTEL COMMUNICATIONS	CELL PHONES	494.60	
78879	7/16/2004	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	3,285.65	V
78880	7/16/2004	OHIO CHILD SUPPORT PAYMENT	PR RELATED	253.71	V
78881	7/16/2004	OLS SERVICE, INC.	SHOP SERVICE & SUPPLIES	1,360.99	V
78882	7/16/2004	OTTIERI, ANN BRADY	PR RELATED	728.93	V
78883	7/16/2004	P.C.J.L., INC.	SERVICE VEHICLE REPAIRS	33.76	V
78884	7/16/2004	PETRO-DIAMOND INC.	DIESEL FUEL	31,253.12	V
78885	7/16/2004	PETTY CASH- HAGGERTY J.	MISC. PURCHASES	292.81	V
78886	7/16/2004	POINDEXTER, CAREY	REFUND - HEALTH INSURANCE	270.00	V
78887	7/16/2004	PANASONIC DIGITAL INC.	COPIER LEASE	188.57	V
78888	7/16/2004	POWELL GARAGE	SERVICE VEHICLE REPAIRS	92.33	V
78889	7/16/2004	POWERSTRIDE BATTERY	BATTERIES	1,206.71	V
78890	7/16/2004	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	21.82	V
78891	7/16/2004	RECARO NORTH AMERICA	BUS PARTS	524.07	
78892	7/16/2004	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	79.23	
78893	7/16/2004	R.C. SIMPSON, INC.	RETAINER FEE	50.00	
78894	7/16/2004	RODRIGUEZ ENTERPRISES	PROFESSIONAL SERVICES	3,750.00	

Check	Date	Company	Description	Amount	Voids
78895	7/16/2004	RODRIGUEZ, OLIVIA	DIRECTOR FEES	60.00	
78896	7/16/2004	ROCHA, SUZANNE	PR RELATED	406.08	
78897	7/16/2004	SAN BERNARDINO COUNTY	PR RELATED	395.54	
78898	7/16/2004	SANTA BARBARA BANK & TRUST	PR DEDUCTION	210.99	
78899	7/16/2004	SB COUNTY FEDERAL CREDIT	PR DEDUCTION	1,998.00	
78900	7/16/2004	S B INDUSTRIAL MEDICAL GROUP	MEDICAL EXAMS	1,552.20	
78901	7/16/2004	SMITTY'S TOWING SERVICE	TOWING SERVICES	300.00	
78902	7/16/2004	SELECT PERSONNEL SERVICES	CONTRACT LABOR	98.80	
78903	7/16/2004	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	35.00	
78904	7/16/2004	SM TIRE, CORP.	BUS TIRES & MOUNTING	672.45	
78905	7/16/2004	SO. CAL. EDISON CO.	UTILITIES	1,804.08	
78906	7/16/2004	SOUTHERN CALIFORNIA GAS	UTILITIES	45.08	
78907	7/16/2004	SOUTHWEST CONTROLS	BUS PARTS	428.47	
78908	7/16/2004	SB CITY OF-REFUSE/WATER	UTILITIES	1,007.77	
78909	7/16/2004	TUMBLESON, PAUL	REIMBURSEMENT	154.87	
78910	7/16/2004	TELCOM, INC.	RADIO INSTALLATION & SERVS.	2,854.19	
78911	7/16/2004	TEAMSTERS MISC. SECURITY	UNION MEDICAL/DENTAL	66,509.40	
78912	7/16/2004	TEAMSTERS PENSION TRUST	UNION PENSION	56,737.42	
78913	7/16/2004	TRANSIT CARE TOURS	BUS PARTS	158.09	
78914	7/16/2004	UNIVISION / KPMR-TV 38	MEDIA AD	1,000.00	
78915	7/16/2004	VALLEY POWER SYSTEMS, INC.	BUS PARTS	16,067.74	
78916	7/16/2004	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	7,140.68	
78919	7/16/2004	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	3,285.65	
78920	7/16/2004	OHIO CHILD SUPPORT PAYMENT	PR RELATED	253.71	
78921	7/16/2004	OLS SERVICE, INC.	SHOP SERVICE & SUPPLIES	1,360.99	
78922	7/16/2004	OTTIERI, ANN BRADY	PR RELATED	728.93	
78923	7/16/2004	P.C.J.L., INC.	SERVICE VEHICLE REPAIRS	33.76	
78924	7/16/2004	PETRO-DIAMOND INC.	DIESEL FUEL	31,253.12	
78925	7/16/2004	PETTY CASH- HAGGERTY J.	MISC. PURCHASES	292.81	
78926	7/16/2004	POINDEXTER, CAREY	REFUND - HEALTH INSURANCE	270.00	
78927	7/16/2004	PANASONIC DIGITAL INC.	COPIER LEASE	188.57	
78928	7/16/2004	POWELL GARAGE	SERVICE VEHICLE REPAIRS	92.33	
78929	7/16/2004	POWERSTRIDE BATTERY	BATTERIES	1,206.71	
78930	7/16/2004	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	21.82	
78931	7/26/2004	MOTOR COACH INDUSTRIES	REGIONAL COACHES	2,117,956.43	

Check	Date	Company	Description	Amount	Voids
				2,456,205.75	
			Current Cash Report Voided Checks:	38,988.40	
			Prior Cash Report Voided Checks:	0.00	
			Grand Total:	\$2,417,217.35	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts**

Date	Company	Description	Amount
7/13/2004	Eleanore Zeluck	Health Insurance - Cobra	229.35
7/13/2004	Graham Chevrolet	Advertising on Buses	5,000.00
7/14/2004	Lakey, Tiara	Health Insurance - Cobra	126.31
7/15/2004	City of SB - Passes/Tokens	Passes/Token Sales	5,640.00
7/16/2004	Helm, Warren	Health Insurance - Retiree	314.70
7/16/2004	Santa Barbara Bank & Trust	Advertising on Buses	7,012.50
7/16/2004	SBCC - Contract Fares	Contract Fares June 21-30	10,636.00
7/20/2004	County of Santa Barbara	Passes/Token Sales	2,187.50
7/20/2004	SB County Public Health	Passes/Token Sales	2,250.00
7/21/2004	Domestic Violence Solutions	Advertising on Buses	2,550.00
7/21/2004	Godzilla Graphics	Advertising on Buses	850.00
7/21/2004	SB Maritime Museum	Advertising on Buses	1,000.00
7/22/2004	Federal Operating Assistance	Section 9 Operating	2,173,119.00
7/23/2004	City of SB - Downtown Parking	My Ride Program	25,000.00
Total Accounts Receivable Paid During Period			\$2,235,915.36

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 7/30/2004
Subject: Administrative Update

MTD and Old Spanish Days have created service and a flyer to advertise the **Fiesta Booster Service** for August 4-8. The service will boost MTD regular lines traveling to the Fiesta events. Riders are encouraged to buy a (regular or senior) 10-ride MTD pass through MTD or the Visitors' Information Center.

Santa Ynez (Valley Express) surveys continue to come in (most recently from County and UCSB employees). Lynnette Coverly, Manager of Marketing will report at the board meeting regarding this and the dissemination of information for fall service changes.

Steve Hahn will be presenting an **update on the new California Air Resource Board** regulations. My sincerest compliments to Steve as he continues to keep MTD informed and in compliance.

The Finance department is in the process of reviewing **existing service contracts** to identify those that are in line for a new bid (for example, janitorial and telephones).

Disposal of retired buses, service cars and equipment is scheduled for August. Unfortunately, extensive graffiti of vehicles parked at Terminal 2 has delayed this process. Security is now in place.

By mail this week, we submitted a request for **reimbursement** of costs for **Underground Storage Clean up** here at the Olive Street facility (totaling \$142,528). This reimbursement is likely to take up to 2 years before receipt of funds.

The annual **single financial audit** (commissioned by the board) is in the early states of progress. This important process takes a significant amount of manpower hours by accounting staff.

Financial **quarterly reports** will be presented to the board at the August 17th meeting.

The **annual inventory** was completed the first of July under the guidance (and with the hands-on assistance) of Steve Hahn, Special Projects and Liz Hasch, Manager of Accounting. Steve Hahn has worked diligently to reduce the on-shelf inventory of items that can be purchased "just-in-time" thus saving MTD money. Naturally, the retirement of Villager buses also resulted in a decrease of inventory stock. Most parts for the 29' and 40' Gilligs are common to both vehicles, thus further reducing our need for stock on hand.

Contract negotiation sessions continue weekly with union representative, Bill Elder and MTD employee shop stewards (William Paredes, Steve Eakin, Karl Bretz, Alan Witcher

and Bill Morris). MTD has two separate employee units with the Teamsters Local 186. Drivers and maintenance employees comprise one unit; supervisor, the other. I will update you in Tuesday's closed session meeting.

In coordination with Cam Sanchez, **Chief of SBPD** we are arranging training classes for mutual benefit of both agencies. MTD has long allowed, in fact encouraged, law enforcement to practice maneuvers focused on safety and security on board buses.